



**SOUTH AFRICAN TOURISM**

**Tender no SAT 134/18: Appointment of a service provider to supply, deliver and install office furniture at South African Tourism's Head Office based in Sandton, Johannesburg.**

**Notes for Bid Clarification**

***“Please include a signed copy of the Addendum with the Bid submission”***

## Introduction

This Addendum with clarification notes serves to inform potential Tenderers of changes, amendments and/or clarifications made to the Bid documentation. The following queries and/or changes have been received from those that have collected documentation.

Item	Description
1	<p><b><u>Query</u></b></p> <ul style="list-style-type: none"><li>• Could you please let me know the closing date on the cover page it says 5 November 2018, but in the Tender documents it says closing date is the 4 November 2018?</li></ul> <p><b><u>Response</u></b></p> <ul style="list-style-type: none"><li>• The tender is closing on Monday 05 November 2018 at 12h00</li></ul>
2	<p><b><u>Query</u></b></p> <ul style="list-style-type: none"><li>• Please can you give me a full description of the chairs required in Bid Number: SAT 134/18? SAT have a lodge card in place? If yes, is it used for Air only or including land transactions?</li></ul> <p><b><u>Response</u></b></p> <ul style="list-style-type: none"><li>• We only need a chair similar to below image for the 60 min rooms and new meeting rooms.</li><li>• Mesh back. Weavers World Vulcan seat.</li><li>• On castors. No operator chairs required.</li></ul>
3	<p><b><u>Query</u></b></p> <ul style="list-style-type: none"><li>• Can we quote on Melamine - or must all Desk finished be in Formica.</li></ul> <p><b>Response</b></p> <p>No, desk tops to be Formica. Colour: Maple to match existing furniture. Barring round 4 seater tables and 60min room tables to be Formica Solid Standard Matt Black.</p> <p><b>Query</b></p> <p>What Colour is the Perspex Desk Screens (different colours have a huge price difference)</p>

	<p><b>Response</b></p> <p>Opaque white</p> <p><b>Query</b></p> <p>What Sizes are the Desk Based Screens (width &amp; height)</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p><b>Response</b></p> <p>1600x500h</p> <p><b>Query</b></p> <p>What Sizes are the Side &amp; End Screens (width &amp; height)</p> <p><b>Response</b></p> <p>600x500h</p> <p><b>Query</b></p> <p>4800x1800 Table - What size are the Desk Based Screens (width &amp; height).</p> <p><b>Response</b></p> <p>1800x500h</p>
4	<p><b><u>Query</u></b></p> <ul style="list-style-type: none"> <li>• please advise regarding the type of Formica required for the tables as per rfp sat 134/18. As well as the screen sizes</li> </ul> <p><b><u>Response</u></b></p> <ul style="list-style-type: none"> <li>• All Formica desk tops to be 22mm Maple barring the round 4-seater and 60 min room tables to be 22mm Formica Solid matt Black.</li> <li>• Perspex to be Opaque white.</li> <li>• Perspex screen sizes: Desk screens 1600x500h and side/end screens to be 600x500h.</li> </ul>
5	<p><b><u>Query</u></b></p> <p>All desk tops are specified with Supawood core covered in Formica Laminate. As a standard in the industry we normally use a high quality particle board for which we will provide an 8 year guarantee. Supawood is a lot more expensive than Supawood. Could we use particle board in our submission.</p>

	<p><b>Response</b></p> <p>Particle board is good.</p> <p><b>Query</b></p> <p>You say a Formica Laminate Finish to be confirmed. Different finishes are priced differently. Could we for pricing purposes use a White Formica Laminate?</p> <p><b>Response</b></p> <ul style="list-style-type: none"><li>• All Formica desk tops to be 22mm Maple barring the round 4-seater and 60 min room tables to be 22mm Formica Solid matt Black.</li><li>• Perspex to be Opaque white.</li><li>• Perspex screen sizes: Desk screens 1600x500h and side/end screens to be 600x500h.</li></ul> <p><b>Query</b></p> <p>Is the drawer pedestal at the workstation a mobile pedestal?</p> <p><b>Response</b></p> <ul style="list-style-type: none"><li>• Fixed pedestal.</li></ul>
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Addendum received by the Tenderer and the contents thereof included in the Tender:

Signature(s)

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Date

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Name(s)

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Capacity

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(Name of organization)

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***“Please include a signed copy of the Addendum with the Bid submission”***