

## **HEAD: RISK MANAGEMENT FIXED TERM CONTRACT :12-24 MONTHS**

Do you do Tourism? Are you passionate about South Africa? If yes, a vacancy exists, South African Tourism (SAT) is searching for a results driven, credible individual with strong interpersonal and influencing skills, strong business acumen and creative flair to join our dynamic organisation as **Head: Risk Management**.

### **MAIN RESPONSIBILITIES:**

#### **SAT Risk Strategy**

- Developing an integrated Risk Management Framework, for mitigating risks, as well as obtaining a full understanding of positive and negative potential of risks involved;
- Encouraging & creating a risk awareness culture within SAT and communicating the Risk Management policy, strategy and methodology to SAT community;
- Ensuring that all Business Units and Portfolios in the SAT have appropriate risk management processes to enable management to discharge their accountability for Risk management and make disclosures;
- Ensuring consistency in evaluation and reporting of risks to facilitate comparability at an organisational level; and
- Assisting in setting risk mandate levels.

#### **Governance, Compliance & financial management**

- Collaborate with the Internal Audit and Legal Functions to provide combined assurance and to ensure that risk is properly assessed and highlighted in the organisation;
- Monitoring, reporting and analysis of risk management processes, exposures and trends;
- Collaborate with training & development committees and others to ensure appropriate training of relevant staff with respect to risk awareness;
- Develop and manage ERM budget ensuring cost effective service delivery and in compliance with legislative requirements.

#### **Enterprise Risk Management**

- Provide expert advice and leadership on Risk issues to EXCO; Business Units and all ERM processes;
- Ensure that Business Units & Portfolios accurately identify & understand potential threats, opportunities, actions or events that may adversely affect

the SAT's ability to achieve its objectives and develop mitigation strategies in collaboration with management, whilst ensuring follow-through;

- Fully responsible for risk management practices focusing on Enterprise-wide ERM programmes.

### **Business Continuity Management**

- Develop and maintain an organisation-wide Business Continuity Management program that addresses business recovery and emergency response management;
- Design and outline Business Continuity Management goals, objectives and scope of business continuity plans and Crisis Management;
- Support and assist in the development of Business Continuity Management planning and goals.

### **Compliance & Ethics Management**

- Develop, promote, lead and manage SAT's compliance, ethics and integrity architecture;
- Lead and provide oversight of SAT's Compliance, Ethics and Integrity Program to and ensure compliance with legal, statutory, policy and ethical requirements impacting the organization;
- Review as necessary and monitor implementation of SAT's Compliance, Ethics and Integrity Program, consistent with emerging best practices;
- Provide oversight of the compliance, ethics and integrity risk assessment process.
- In collaboration with Internal Audit, apprise the SAT Board and Leadership about SAT's Ethics and Integrity Program; trends, issues, and best practices in ethics and integrity programs.
- Embed a culture of integrity to achieve appropriate prevention and detection of improper behavior.
- Oversight of anti-corruption controls and programs, including leading projects to implement and improve internal controls and programs and act as liaison with internal audit for anti-corruption and compliance controls audits.
- Build and maintain relationships with internal and external stakeholders.

### **QUALIFICATIONS AND EXPERIENCE**

- Bachelor's degree or equivalent in Risk Management/Financial/ Business Administration or related qualification
- A post graduate qualification in Risk Management/Financial/Business Administration or related field will be an added advantage.
- 10 years' risk management, governance and compliance, audit or related experience in a large organisation with at least 5 years' experience in a senior management position.

- Knowledge and understanding of all relevant legislation and regulations that govern the Public Service including the PFMA and Treasury Regulations, the Public Service Act, the Labour Relations Act.
- Knowledge of Corporate Governance principles and practices
- Knowledge and understanding of:
  - Government priorities and imperatives
  - Legislation and regulations that govern the Public Service e.g. the Public Service Act
  - The PFMA and regulations, and other relevant legislation - e.g. the National Strategic Intelligence Act; the National Archives of South Africa Act; the Promotion of Access to Information Act
  - King IV Code
  - COSO Framework
  - Integrated Risk Management in the Public Service

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Detailed CV to be sent to : [hr@southafrica.net](mailto:hr@southafrica.net)  
Closing date : 6 August 2020

**Should you have not heard from us within two weeks after the closing date,  
kindly consider your application unsuccessful.  
No late applications will be accepted.**