



SAT Tender 202/21

Notes for Bid Clarification

Business Brand Event Equity Study for a period of thirty-six (36) Months

Date issued: 30 November 2021

Tender closing date: 14 December 2021 @12h00

Introduction

This Addendum with clarification notes serves to inform potential bidders of changes, amendments, and/or clarifications made to the bid documentation. The following questions and/or changes have been received from those that are in a possession of the bid documentation.

Item	Questions and Responses
1	<p data-bbox="268 674 392 707"><u>Question</u></p> <ul data-bbox="316 757 1417 842" style="list-style-type: none"><li data-bbox="316 757 1417 842">• Whether companies from Outside South Africa can apply for this? (like, from India or USA) <p data-bbox="268 898 392 931"><u>Response</u></p> <ul data-bbox="316 981 1417 1066" style="list-style-type: none"><li data-bbox="316 981 1417 1066">• Yes. All prospective bidders are welcomed to bid provided that, adherence to bid conditions complies with irrespective of country of origins.
2	<p data-bbox="268 1144 392 1178"><u>Question</u></p> <ul data-bbox="316 1227 1046 1261" style="list-style-type: none"><li data-bbox="316 1227 1046 1261">• Whether we need to come over there for meetings? <p data-bbox="268 1317 392 1350"><u>Response</u></p> <ul data-bbox="316 1406 1417 1491" style="list-style-type: none"><li data-bbox="316 1406 1417 1491">• No need for a meeting, should there be a need for a required formal meeting, adequate time will be given for bidders to attend the meeting.
3	<p data-bbox="268 1570 392 1603"><u>Question</u></p> <ul data-bbox="316 1653 1417 1738" style="list-style-type: none"><li data-bbox="316 1653 1417 1738">• Can we perform the tasks (related to RFP) outside South Africa? (like, from India or USA)? <p data-bbox="268 1794 392 1827"><u>Response</u></p> <ul data-bbox="316 1877 1417 2007" style="list-style-type: none"><li data-bbox="316 1877 1417 2007">• Yes, remote working is allowed provided that, it does not adversely affect the quality of the project. Such allowance cannot be used as the justification for not providing quality service at the right time due to geographical locations.

	<ul style="list-style-type: none"> • A bidder is required to familiarise themselves with all standards and any limitations that may occur due to the country's differences.
4	<p><u>Question</u></p> <ul style="list-style-type: none"> • Can we submit the proposals via email? <p><u>Response</u></p> <ul style="list-style-type: none"> • No. Bidders are not required to submit bid information, a proposal by any means other than the provided link • https://bit.ly/SAT-000051-RFP
5	<p><u>Question</u></p> <ul style="list-style-type: none"> • I have been trying to register my profile on the e-procurement system with no success, kindly assist. <p><u>Response</u></p> <ul style="list-style-type: none"> • Kindly note that the e-procurement system is currently offline due to technical issues that may affect bidders for successful submission. • SA Tourism provided an alternate for submission of bids through this link <ul style="list-style-type: none"> ○ https://bit.ly/SAT-000051-RFP ○ Bidders are only required to only utilize this link for submissions ○ Bidders are encouraged to make a submission ahead of time to avoid any system failure.

Bid amendments**Original conditions of the bid:**

- On Part B- Scope of work, page 3 paragraph 2.1. of the tender document “*E-procurement portal and Tender Documents Marking*” states that prospective bidders must make use of the following link to submit their tenders <https://e-procurement.southafrica.net>

Amendments of the bid:

- Due to technical difficulties that might adversely affect bidders when submitting on or before the closing date and time, it was safer for the SA Tourism to no longer consider the use of e-procurement for submission)
- Prospective bidders are advised that this link is no longer in use, and are therefore required to submit their tender submission on the following official link- NB- <https://bit.ly/SAT-000051-RFP>
 - The new link is user-friendly, and bidders will be able to submit without difficulties. However, should bidders encounter any issues, only queries must be directed to leratos@southafrica.net
 - Bidders are required to complete all the fields before submitting the bid, the new link includes the following before uploading a PDF version of the full proposal, the details are as follows: Bidder/Company name, bidder’s representative, contact details (email and mobile) then a fully completed bid documents, signed and initial page, relevant supporting documents for uploads.
- The rest of the bid conditions remains the same.

7.

Addendum received by the Bidder and the contents thereof included in the Request for Proposal (RFP)

Signature(s)

Bidder's representative (Name) Date

Capacity

(Bidder/Company's Name)

"Please include a signed copy of the Addendum with the Submission"