



SOUTH AFRICAN TOURISM

RESPONSE TO ENQUIRES

Bid No: SAT 214/23

Description: Fleet Management Solution

Date Issued: 09 June 2023

#	ENQUIRY	RESPONSE
1.	Closing Date	26 June 2023 at 12h00
2.	Is there a briefing session for this tender?	No, there is no briefing session
3.	Kindly advise quantities per vehicle type	The quantity is 1 per vehicle type per region/allocated centre. (a total of 09 vehicles)
4.	Do bidders need to quote the supply and installation of branding? If so, we will require sizes and placement	Branding should be costed. The required size will be as per the vehicle to be proposed by the bidder covering the entire vehicle. Therefore, we cannot predetermine the size as it is dependent on what vehicles the bidder will propose as per the SOW. Bidders must quote on vehicle wrap branding per vehicle based on proposed vehicle size.



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5.	With regards to Fleet Manager, Logistics Manager, Project Manager – Are you looking for the team to be seconded to your office?	The team will not be based at our offices but manage the project off site
6.	We will require average kilometres that each vehicle will travel per month.	Average kms is estimated at 120000 kms for the contract duration
7.	Kindly confirm if you need tyres to be included as well.	FML require comprehensive solution. Tyres included
8.	With regards to vehicle types, are they brand specific?	The tyres are not brand specific for reasons of open competition.
9.	if possible, can SA Tourism share their current fleet list, as this will give us an idea on the type of vehicles to quote on.	The current SA Tourism fleet are completely different to the specifications on this bid. Therefore, would not serve the purpose. It is advisable that bidder should adhere to the SOW
10.	SA Tourism to provide branding specifications (diameters, design, layout, and artwork). (If you use a preferred supplier, please provide details)	The dimensions of the vehicles cannot be predetermined by SA Tourism as the bidders would be submitting proposal of the vehicles needed as per the SOW.
11.	Please provide canopy specifications for the bakkies, e.g., fibre glass, aluminium, steel, without / without windows, full door/half door?	Canopy fibre glass, without windows and full lockable door
12.	Please provide vehicle color, e.g., white, etc.	Vehicles will be branded with SA Tourism, hence there bid did not specify any colour. Branding will be in full wrap.



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13.	Pricing to be linked or fixed for the duration of the contract?	Pricing fixed for the contract duration specified on the bid. With annual escalation.
14.	Are there any additional accessories required	bidders are required to propose value add services/accessories over and above what is specified.
15.	As per Scope of Work, PART B, page 3 of 4 (5.1.1): Fuel Cards – smart electronic fuel systems, are you looking for an automated fuelling system or will the bank fuel cards suffice. (Cards are a cheaper option).	Smart electronic fuel system was put for the bidders to propose what is in the market, "smart" and not be confined to one solution which could be prescriptive to one solution missing out on available technology.
16.	As per Scope of Work, PART B, page 3 of 4 (5.1.1): Fuel Consumption Monitoring- Please provide us with the Annual Fuel consumption report.	Fuel consumption report cannot be predetermined as we have not been on a FML contract. Average Kms per annum for each vehicle is estimated at 120000kms.
17.	As per Scope of Work, PART B, page 3 of 4 (5.1.1): Vehicle Sharing Options (As and When).	As and When based on availability i.e. SA Tourism staff allocated the vehicle on permanent basis not using the vehicle on the day another SA Tourism staff member needing to use the same available vehicle. That is the concept behind "vehicle sharing option" as cost cutting initiative.
18.	4. As per Scope of Work, PART B, page 3 of 4 (5.1.1): Fleet Administration abbreviation (NCO, NCP, AR, ALC, ADV etc.) – Please provide us with the meaning.	NCO- Notice of Change of Ownership, NCP- Notice of Change of Particulars; AR- Accident Report; ADV- Application for Deregistration of Vehicle.



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19.	Kindly elaborate further on the below listed items: a) Fleet Innovation b) Service-due Alert Notifications c) IOT Fleet solutions d) Limitless notifications (Alerts, Texts, Calls, Email etc.) e) Nation-Wide Roadside Assistance and Technical Support	<ul style="list-style-type: none">• Bidder needs ensure innovative ways on fleet management.• Service due alert notification is an alert to the User for service due.• Internet of Things in managing fleet usage, movements etc.• Limitless notification which bidders needs to ensure on fleet management.• Bidder should have a system of national roadside assistance and support for the vehicles located at the prescribed provinces.
20.	Annexure C the pricing schedule does not allow for any ad hoc charges and additional costs to be included, please advise whether an additional pricing schedule can be provided to reflect additional costs?	Bidders are requested to provide additional/detailed pricing in line with their proposals